

**APPROVED MINUTES
COLDSPRINGS TOWNSHIP
REGULAR BOARD MEETING MINUTES
COLDSPRINGS TOWNSHIP HALL-COUNTY ROAD 571
MONDAY, APRIL 10, 2023 5:00 P.M.**

Supervisor Hoffman called the meeting to order at 5:00 p.m.

Pledge of Allegiance

Board members present at roll call were Supervisor Hoffman, Treasurer Smith, and Trustee Delaney. Clerk Gentelia and Trustee Schaller was absent. Twenty-six (26) members of the public were present.

Adoption of the Agenda: Motion by Delaney, **second** by Smith to adopt the agenda as presented. All Ayes, Motion Carried.

Establish any conflict of interest of items that are on the agenda: None

Approval of Minutes from the March 20, 2023 Budget Hearing and Regular Board Meeting: Motion by Gentelia, **second** by Schaller, to approve the minutes from the February 13, 2023 Regular Board Meeting minutes as presented. All Ayes, Motion Carried.

Presentation:

Correspondence:

(A) Kalkaska County Library Director – Branch Library Update from John Roberts (Director)

- a. Establish as a branch library and provide library services to qualify for grants
- b. Open 2 days a week, same days Clerk/Treasurer Office Hours
- c. Start-Up funding to come from library
- d. Will take some time to establish
- e. Internet/Fiber Optic
 - i. Library will pay for installation
 - ii. County funding
 - iii. 70% discount
 - iv. Install across the street
- f. Contract
 - i. John to draft contract and send to Clerk
 - ii. Clerk will send to attorneys for review
- g. Library Special Programing – Clerk will stay open for special library programming to lock up

(B) Networks Northwest – County Hazardous Mitigation Plan

(C) Kalkaska County Planning Commission

Assessors Report:

Memorandum

March 29, 2023

To: Coldsprings Township Board
From: Sally Murray, MAAO
810 Cottageview Dr, Suite 301, Traverse City, MI 49684
231.499.7682

SallyAnnMurray8120@gmail.com
Subject: Assessor Report-Apr-23

The 2023 March Board of Review meetings were held on Monday March 13th and Thursday March 16th.

The final Ad Valorem + Special Act Valuations, as determined by the Board of Review are as follows:

Assessed Value: 162,822,600
Capped Value: 109,135,897
Taxable Value: 111,104,912

The board acted on 16 total petitions, 7 of which were disabled veteran exemptions.

Despite my prediction, we were not inundated with calls concerning the 5% Inflation Rate Multiplier (the maximum amount allowable under the General Property Tax structure). Perhaps the treasurer's office will bear the brunt of those inquiries once the tax bills are issued;)

At this time, I'm enjoying this short respite in the assessing cycle and plan to begin early site inspections beginning in April.

As always, feel free to contact me if you have any questions or concerns!

Sally

Committee Reports:

(A) **Planning & Maintenance: None**

(B) **Fireboard:**

COLDSPRINGS- EXCELSIOR FIRE & RESCUE
MINUTES
April 5, 2023

Call to order @ 5:00 p.m.

Roll Call: Dick Paternoster, Norm Groner, Brenda Smith, Annie Wallace, Ray Hoffman. Also present, Chief Rusty Headley.

Agenda: Motion by Wallace, 2nd by Hoffman to approve agenda with the addition of bill from Bear Lake Fire Dept. All ayes, motion carried.

Minutes: Minutes of the March 1, 2023 meeting and March 22 2023, Budget Hearing and Special Meeting were presented. Motion by Hoffman, 2nd by Paternoster to approve the minutes, with the change to the Budget Hearing minutes, moving the motion for the increase in Run Compensation to the Special meeting minutes. All ayes, motion carried.

Old business: Website- Clerk Wallace sent a certified letter to Chase Hoffman requesting the return of funds paid.

Run Report for March: Fire-4, Medical-14. Frederic Runs: Grayling-4, Kalkaska Memorial-6, Munson-6, Cancelled-0, Refusal-2, DOA-2, Other-1

Chief's Report: Frederic Chief Doug Pratt is the new Manager of the Kalkaska County Emergency Management. He asked that Station 6 become a back-up emergency operation center. Motion by Wallace, 2nd by Paternoster to allow that to happen. All ayes, motion carried.

Bills and Wages: Motion by Hoffman, 2nd by Paternoster to pay bills and wages for April presented in the amount of \$8,148.88. Roll call: Hoffman-yes, Paternoster-yes, Groner-yes, Wallace-yes, Smith-yes. Motion carried. Check #s 10553-10569 were used for payment.

NEW BUSINESS: Bear Lake Fire Dept for services performed. Motion made by Paternoster, 2nd by Hoffman to not pay this inappropriate bill. All ayes, motion carried. *A concern about lights being left on in the bays overnight. A reminder to the

staff will be done.

Public Comment- None

Upon proper motion, meeting adjourned at 5:38 p.m.

Annie Wallace, Clerk

(C) Road Commission:

**Road Committee Report
Coldsprings Township Board Meeting
April 10, 2023**

There has not been a Kalkaska County Road Commission board meeting since our previous township board meeting. The next meeting is Wednesday April 12, 2023. However, there are plenty of road issues to discuss:

1. The KCRC opened sealed bids for the repair of .55 miles of Shore Road. The low bid is a total cost of \$92,659. This is about \$5,000 less than we had estimated. The Township's 80% portion will be approximately \$74,000. We will do a 3" overlay of asphalt on the entire stretch of Shore Road. Topsoil and grass seed will be placed on the shoulders. Concrete driveway approaches will be replaced with new concrete approaches to match the new level of the asphalt. We do not know the timing yet, but the bid is subject to completion by September 1, 2023.
2. Tower Road – this is about 700' of Tower Road off of Sunset Trail to Rita Drive. The KCRC will do the work this summer. Their match will be in labor, we just need to pay for the gravel. Our expected cost is \$10,000.
3. Sunset Trail shoulders with Afton Stone – costs are still being determined. KCRC would like to do the labor, schedule permitting. Bidding it out will be much more expensive. We also discussed doing some asphalt overlays on a few bad patches of Sunset Trail. This is not just cold patch; we would hire an asphalt contractor to do overlays that will smooth out the road.
4. Twin Lake Road shoulders with Afton Stone – similar to Sunset Trail. More analysis to do yet.
5. W.C. Cross Drive – KCRC has more analysis to do and needs it to dry out before we can determine the best course of action.
6. East Shore Drive - If we want to start on a plan to fix E. Shore Drive, our first step should be to hire Huron Engineering to perform Design Engineering and Survey Services. A fee quote was first given to us in June 2022 and the fee was \$39,900. Maybe we can accomplish a fix over a five-year period as our funds allow. Having the study done would bring us closer to being "shovel-ready".
 - a. Motion by Delaney, second by Hoffman, to authorize up to \$45,000 to hire Huron Engineering to do road study on E. Shore Drive. A roll call vote was taken: Ayes – Delaney, Smith, Hoffman; Nays – None; Absent – Schaller and Gentelia. Motion Carried.

Rick Delaney
Coldsprings Township Trustee

(D) Sheriff Department:

- a. Deputy Lester has moved on
- b. Short staffed
- c. Suspend billing until new deputy is hired and assigned
- d. Sheriff's Dept will continue with Blighted Properties

- e. 6 hours of ORV patrol in township, this is in addition to Sheriff's Report
- f. Reviewed monthly report. Full report available in the Clerk's office

(E) County Commissioners: Not Present

(F) Hospital

Talking Points from KMHC Board Meeting 3/21/23

- Moments of Excellence:
 - The KMHC "Spring Fitness Challenge" recently launched at the beginning of March. This is the third round of the wellness program, with a focus on sustainable change for a long-term healthier lifestyle. The current challenge has over 120 participants and for the first time has expanded to include a local business. The goal is to continue expanding the program to include families and more local businesses.
 - KMHC's Behavioral Health Department has welcomed a new psychologist, Dr. Evan Parks, a nationally and world recognized speaker and author. Dr. Parks has joined the team along with Dr. Tony Hockin (Psychologist) and Mark Lewis, MSW (Master of Social Work). All members of the team have unique skills and training and are well recognized and respected in their fields.
- Campus Planning Update:
 - An Ad-Hoc building committee has been initiated to review the current state of properties, future building uses, parking, and the overall campus plan.
 - The expansion and renovation project for Long-term Care is anticipated to begin in 2025 as part of the commitment from the 2017 capital levy.
 - A very strategic plan detailing a sequence of events to vacate and re-locate services will occur as construction of LTC moves forward.
 - A space analysis is also being completed on the property south of the old Administration Building. KMHC has been working closely with Community Mental Health to look at a potential longer term space lease.
- Munson Affiliation Agreement Update:
 - KMHC and Munson Healthcare have reached an agreement for a 1-year extension, with an incremental cost of approximately 7.5%. Over the next year, extensive work will be done by the leadership team to evaluate and investigate purchased services.
- Board Member Education: The first Orientation Session was held at prior to the Full Authority meeting. Orientation Session Two will be held prior to the April meeting covering Senior Services, Acute Care/Emergency Care, and Surgical Services. The education was well received.
- Medical Staff Report:
 - A change has been made to the medical bylaws regarding the period of time for credentialing providers (credentialing is an important process of assessing the academic qualifications and clinical practice history of a healthcare provider).
- In person update (KMHC staff):
 - Spring Fitness Challenge
 - Sustaining Change for a Healthier Life
 - 120 participants
 - KMHC Mental Health
 - Dr Evan Parks
 - Dr Tony Hoffman

- Dr Mark Lordes
- Campus Expansion
 - Ad-hoc Committee created
- Board Member Orientation
- Medical Staff
 - Change in By-Laws
 - Credentialling

(G) Drain Commissioner/Manistee Lake Improvement

- a. Waiting for ice to come off lake
- b. MLIB
 - i. Annual Sucker Removal Project date to be determined
- c. Boat Cleaning Station Grant was approved
 - i. Preparing signs
 - ii. Get together with Lowell for final planning and adding water to park
 - iii. 3 Outreach Activities
 - 1. Mobile Boat Washing Station
 - a. Still awaiting date(s)
 - b. Need volunteers to help man traffic
 - iv. Hope to have it out this spring
 - v. Will be located near maintenance shed
 - vi. Spicket on shed
 - 1. Run a line to hydrant
 - 2. Might need to bore a hole

Treasurers Report:

All Accounts: 883,849.52
 General Fund: 10,750.23
 Tax Account: 468.15
 Cash on Hand: 200.00

Huntington Bank closed

Motion by Hoffman, second by Delaney, to approve Treasurers Report. A voice vote was taken. All Ayes.
 Motion Carried.

PUBLIC INPUT ON BUSINESS ITEM (as listed on the agenda): 5:35 PM – None

- M. Cole – Property Owners in Maple Valley did not get a copy of the bid
- M. Zapith (sp?) - Resident at Maple Valley Circle, sent out a copy

OLD BUSINESS:

(A) ARPA Funds Update

- a. Holding pattern

(B) Clean Boats, Clean Waters Program

- a. Covered in Maintenance and MLIB Reports

(C) Shore Road NE Road Project Discussion

- a. Cost estimate - \$92,659
- b. Township - \$74,000 (80%)

- c. Complete by Sept 2023
- d. Board approved up to \$125,000
- e. Motion by Delaney, second by Hoffman, to move forward with KCRC to bid process. A roll call vote was taken: Ayes – Delaney, Smith, Hoffman; Nays – None; Absent – Gentelia, Schaller. Motion Carried.
- f. J. Babish – Can you raise end cul-de-sac 9”?
 - i. KCRC response
 - 1. Not able to raise 9”
 - 2. Option is 3” overlay
 - 3. Road original 3 ditches has been filled in
- g. Can we ditch towards empty land
 - i. Drain Commissioner response
 - 1. No knowledge of drainage that used to be there
 - 2. There isn’t much fall to mover the water
 - 3. Raising road level will just create more drainage issue
 - ii. 5 ft of much underneath road
 - 1. No place for water to drain to lake
 - 2. No good solutions
 - iii. Can we pump into lake
 - 1. Not a good solution
- h. Chris Varilone
 - i. Thank you KCRC, Mr. Delaney and Board
 - ii. South of road fairly lower
 - 1. Is we pitch it and ditch it that way would it move the water
 - 2. Dirt Driveways - Can homeowner contact bid winner for a quote to do their driveway
 - a. Road paver and driveway pavers tend to have different equipment
 - b. Homeowner are welcome to contact bid winner on their own to discuss
 - c. Understand that pave driveways could possibly create more runoff
- i. Dave Overholt
 - i. Driveway approach – how much will be brought to the driveway
 - 1. 2 ft w/ 2 ½” lift
- j. No turn around possible
 - i. Contractor will use smaller trucks
 - ii. Will be backing from main road
- k. Todd Yaekle
 - i. Any communication on timing with homeowners (2 or 3 weeks heads-up)
 - 1. Don’t always know exact date
 - 2. Will have a tentative schedule
 - a. Every day it rains pushes date
 - b. Will communicate on Facebook
 - c. Send to Rick & Gayenell to communicate to residents
 - d. Will keep one lane open whenever possible
 - e. It will be an hour of cure time before useable
- l. C. Varilone

- i. 1 ½” on bid, but Rick said 3”
 1. It’ll actually be 2 ½”

NEW BUSINESS:

(A) Consider Approval of Kalkaska County Allocation Board Millage Authorization Request

- a. Motion by Smith, second by Delaney, to approve Kalkaska County Allocation Board Millage Authorization Request: A roll call vote was taken: Ayes – Smith, Hoffman, Delaney; Nays – Delaney; Absent – Schaller and Gentelia. Motion Carried.

(B) Consider Approval of Maple Valley SAD Snow Removal Bid

- a. Bid presented by Jessica Tobian
- b. EFS Building Services, Inc (Kalkaska)
 - i. 4 Season Bid
 - ii. Snowplowing – \$8,048.58/ year (\$32,194.32)
 - iii. Sanding – \$3,000/year (\$12,000)
 - iv. Run-Off Retention Pond Dredging - \$1,440/year (\$5,760)
 - v. Road Grading – \$2,500/year (\$10,000)
- c. Total Bid – \$14,988.58/year (\$59,954.32)
- d. Motion by Delaney, second by Smith, to approve EFS Building Services, Inc bid in the amount of \$59,954.32 (\$14,988.58/year) for Maple Valley SAD. Discussion: Insurance...Clerk will request from bidder. A roll call vote was taken: Ayes – Hoffman, Delaney, Smith; Nays – None; Absent – Gentelia and Schaller. Motion Carried.

Approval of Bills:

A **Motion** by Smith, **second** by Delaney, to approve \$36,796.16 to pay April bills. A roll call vote was taken: Ayes – Delaney, Smith, Hoffman; Nays – None; Absent – Schaller and Gentelia. Motion Carried.

Public Comment: Started at – 6:11 PM

- M. Waite
 - Mail from Jessica Tobian is different amount than bid
 - Where is Enhanced Field Services?
 - Is this a legal operation
 - EFS is in Kalkaska County on M72
 - Bid and Township Fees were included in the mailing from Jessica Tobian
 - EFS has contracts with KCRC, Hospital.
 - It is a large organization

Adjournment:

Motion to adjourn at 6:13 p.m. by Smith, **second** by Delaney. All Aye, Motion Carried.

Next meeting Monday, May 8, 2023 at 5:00 PM

Gayenell Gentelia
Clerk, Coldsprings Township