

**UN-APPROVED MINUTES
COLDSPRINGS TOWNSHIP
REGULAR BOARD MEETING MINUTES
COLDSPRINGS TOWNSHIP HALL-COUNTY ROAD 571
MONDAY, January 13th, 2025 5:00 P.M.**

Supervisor Delaney called the meeting to order at 5:00 p.m.

Pledge of Allegiance

Board members present at roll call were, Supervisor Delaney, Trustee Eavey and Treasurer Moses. Trustee Gentelia arrived at approximately 5:25 p.m. Clerk Stein-Seabolt absent. Several members of the public were present, including Deputy Farrier from the Kalkaska County Sheriff's Office.

Adoption of the Agenda: Motion to approve the agenda by Delaney, **seconded** by Moses. All Ayes, Motion Carried.

Establish any conflict of interest of items that are on the agenda: None at this time

Approval of Minutes from December Board Meeting: Motion by Moses, **seconded** by Delaney, to approve the minutes from the December 9th Board Meeting as presented. All Ayes, Motion Carried.

Moments of Excellence-

- A) Moses appreciates that Supervisor Delaney was able to make the meeting even though his wife, Lisa, is in the hospital recovering from pneumonia. We wish her a quick recovery.

Presentation: Sands Park Boat Launch from C2AE.

- A) C2AE would assist in creating a five-year Parks & Recreation Plan for the Township which would make us eligible to receive grants from Natural Resources Trust fund. Additionally, C2AE would complete a DNR Waterways Grant Application for improvements to the boat launch at Sands Park.
- B) **Motion** by Eavey, **seconded** by Gentelia, to contract with C2AE. Delaney- Nay, , Gentelia- Aye, Eavey- Aye, Moses- Nay, Two-Ayes, Two-Nays; Absent – Stein-Seabolt. Motion Failed.

Correspondence:

- (A) Kalkaska County Zoning Services meeting- January 14, 2025, at 6 p.m. at COA.

Assessors Report- Sally unable to attend, report read by Supervisor Delaney.

Memorandum
January 11, 2025

To: Coldsprings Township Board
From: Sally Murray, MAAO
810 Cottageview Dr, Suite 301, Traverse City, MI 49684
231.499.7682
SallyAnnMurray8120@gmail.com
Subject: Assessor Report-January-25

The December Board of Review met on 12/10/2024 at 3pm at the Coldsprings Township Hall. The BoR processed 3 petitions.

At this time I am currently working toward the preparation of the 2025 assessment roll. County sales studies have been analyzed and will be equalized to township data by the assessor. Land values and ECF studies are nearing completion. New construction has been reviewed as of year end 2024.

Township legal counsel held recent joint teleconferences with the assessor and supervisor on the topics of 1. ACER (Land Division) and 2. ANR Storage (pending Michigan Tax Tribunal; State Tax Commission 154 petitions).

As always, feel free to contact me if you have any questions or concerns!

Sally

Coldsprings Branch Library – John Roberts

- A) Coldsprings Branch Library will have a change in hours to 9 a.m. to 3 p.m.
 - B) Upcoming programming: A session co-sponsored with the Kalkaska Conservation District on Forestry with Birds at the end of the month as well as a session on tax tips for the upcoming tax season. Early Learning Services are planning to develop regular story hour times. The State of Michigan will be doing a pop-up unemployment session. The library is also soliciting interest in starting a Book Club at Coldsprings.
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Committee Reports:

(A) Planning and Maintenance

- a. Flags are at half-staff in deference to the passing of former President Jimmy Carter.

- b. Township Hall propane is currently at 25%. When it is less than 10%, Kal-Gas will take over from Tri-Gas.

Roads Report:

The last meeting of the Kalkaska County Road Commission board was held on Wednesday, December 11, 2024. The next meeting will be Thursday, January 16, 2025.

1. For KCRC’s budget purposes, I informed the board that we plan to spend \$150,000 in the 2025 road repair season. The KCRC will help us determine the best use of our road money. Also informed them that our Board is setting aside a minimum of \$50,000 per year for future large projects.

Rick Delaney
Coldsprings Township Supervisor

(B) Fireboard:

**COLDSPRINGS-EXCELSIOR FIRE & RESCUE
MINUTES
JANUARY 8, 2025**

Call to order @ 5:00 p.m.

Roll Call: Dawn Moses, Glenn Cotton, Norm Groner, Annie Wallace. Gayenell Gentelia absent. Also present, Chief Rusty Headley and Lt Kevin Julian.

Agenda: Motion by Wallace, 2nd by Cotton to approve agenda as presented. All Ayes, motion carried.

Minutes: Minutes of the December 4, 2024. Motion Moses, 2nd by Cotton to approve minutes with the correction of dates of reconciliation reports in the treasurer’s report. All ayes, motion carried.

Old business: Cadet Program – None
Sign-on Bonus – 2 paid this month.

Run	Report	for	December:
Fire	-	17,	Medical - 18.
Frederic Runs: Grayling-0, Kalkaska Memorial-4, Munson-8, Cancelled-0, Refusal-10, DOA-2, Other-0			

Chief’s Report: *Kalkaska County Firefighters met with State Representatives John Roth and Ken Borton regarding State of Mi rules for Volunteer Firefighters. 1. Changing training requirements. 2. Tax exempt for State tax. 3. Volunteers who leave their place of

employment, should not be penalized by employers when leaving the job to fight fires. *January 9th Chief Headley and Frederic Chief Pratt will hold a Lock Down Drill at Crawford School. * The chassis for the new tanker has been delivered to CSI. Listing one of the old tankers for sale.

Treasurer Report: Treasurer Dawn Moses gave the December reconciliation report. Fire millage money is starting to come in.

Bills and Wages: Motion by Moses, 2nd by Cotton to pay bills and wages for January in the amount of \$12,112.46. Roll: Moses-yes, Cotton-yes, Groner-yes, Wallace-yes. Gentelia absent. Motion carried. Check # 10926-10945 were used for payments.

New Business: * DTE needs septic tank specs from the Health Dept, in order to run the bigger gas line. * Budget work for the 2025-2026 fiscal year, needs to get started.

Public comment: None

Upon proper motion, meeting adjourned at 5:50 p.m.

Annie Wallace, Clerk

(C) Sheriff Department: 27 incidents, 9 criminal and 18 general, non criminal.

- a. With winter weather, there have been trespassing incidents with snowmobiles. If possible, try to get a picture of the snowmobile, color/make-model. Submit to the Sherriff's dept.
- b. Training on the 22nd for Countywide new software.
- c. 265 hours in Coldsprings Township

(D) County Commissioner

- a. Commissioner Baldwin unable to attend due to lack of Zoom.

(E) Hospital

- Trustee Gentelia reported on December 23, 2024 meeting to discuss candidates for the CEO. On-site visitation opportunities have been sent out to the candidates. Next meeting to choose candidate will be later in January, as well as a regular board meeting yet in January.
- KMHC sent Supervisor Delaney a draft of the Repayment Agreement to confirm Coldsprings intent to return the last five years of revenue from the Hospital. Townships should know what the 5-year amount will be due to the Townships by June considering the recently approved Act 47 conversion to a 501c3.
- Rick stated that other clerks and Townships had worked together to secure legal counsel to explore legal options for the returned revenue.

- Rick asked if we could begin receiving the talking points from the hospital that we used to receive. Gayenell has been requesting them.

(F) Drain Commissioner/Manistee Lake Improvement –

- Unable to attend due to lack of Zoom option.

Treasurers Report: - Provided to the Board

- November & December reconciliation sheets presented. All accounts have been balanced.
- Treasurer noted that the ability to pay taxes by a credit/debit card, a service made available last summer, continues to be used by some taxpayers.
- Motion by Delaney to approve the Treasurer’s report, seconded by Gentelia. All ayes, no nays. Motion carried.

PUBLIC INPUT ON BUSINESS ITEM (as listed on the agenda):

C. Phillips- Discussion regarding the CETA Recycling bins which have recently been removed. There was another incident with mattresses being left there as well as an abandoned vehicle. Carol recognizes the challenges of maintaining the bins when there continue to be those who dump other types of trash at the bins but is curious if there could be any other possible locations?

Coldsprings Township’s only location would be by the Cemetery, which is not desirable. The Fire & Rescue Board hasn’t been approached.

Carol may approach Bob as he is on the recycling committee. Recommendation from Rick and Gayenell to go ahead and start with Bob. He may refer her to Dave, the County Administrator.

OLD BUSINESS:

A. ARPA Funds Update

- Next report due April 30th,

B. Blight

- Gayenell received another communication regarding the property south of the other properties, they have just received a summons.

C. Mancelona Public Schools Summer Tax Collection.

- Motion made by Rick to approve the proposal, seconded by Gayenell, Delaney-Aye, , Gentelia- Aye, Eavey- Aye, Moses- Aye, With all ayes; Absent – Stein-Seabolt. Motion Carries.

NEW BUSINESS:

- Holiday Schedule – Motion made by Moses to accept the schedule as presented with the omission of December 29th, 2025. Seconded by Gentelia. Brief discussion. Delaney- Aye,

Gentelia- Aye, Eavey- Aye, Moses- Aye; Nays – None; Absent Stein-Seabolt. Motion Carried. Board Meeting Schedule

- B) Township Board Regular Schedule- Motion made by Gentelia to approve the 2025 Township Board Regular Meeting Schedule, seconded by Delaney. Brief discussion. Delaney- Aye, Gentelia- Aye, Eavey- Aye, Moses- Aye; Nays – None; Absent Stein-Seabolt. Motion Carried.
- C) Brief introduction by Rick regarding planning for our 2025-2026 budget & overall goals for the township. Goals could include such things as a 5-yr Plan, a Park & Rec plan, record retention policy, procurement policy, Capital Improvement Plan, road plans, the need to expand garage to make space for the township truck, basement improvement, as well as where should the funding come from for each project. We need to use our budget to determine what goals are achievable based upon current spending/income patterns.

Consensus – Plan a special meeting(s) to achieve this. Going forward, keep on the agenda.

Approval of Bills:

- A Motion by Delaney, second by Gentelia, to approve \$153,751.50. to pay January 2025 bills. A roll call vote was taken: Delaney- Aye, Gentelia- Aye, Eavey- Aye, Moses- Aye; Nays – None; Absent Stein-Seabolt. Motion Carried.

Public Comment:

- A) **C. Phillips**– referred to her experience at a State Agency where workshops were planned with a paid project manager, outside consultant, to facilitate the networking, ideas, etc. Perhaps the township could consider this possibility for their planning needs.
- B) **M. Pauch** – Noted that record retention policies are already provided by the State of Michigan and by MTA.

Adjournment:

Motion to adjourn at 7:05 p.m. by Delaney, **seconded** by Gentelia. All Aye, Motion Carried.

Next meeting Monday, February 10th, 2025 at 5:00 PM

Danielle Stein-Seabolt, Coldsprings Township